

広報番号： Announcement No.	CFAY-1200-02-04 (R)
募集締切日： Closing Date	17 Feb 04
発行日： Date of Issue	30 Jan 04

4.募集範囲 Area of Consideration

☒ 現 MLC/IHA 従業員 (部隊内)
Current MLC/IHA Employee within Activity

☒ 現 MLC/IHA 従業員(通勤圏内)
Current MLC/IHA Employee in commuting distance

☒ 現 MLC/IHA 従業員(全在日米軍)
Current MLC/IHA Employee Japan Wide

☒ 外部 Off Base Applicant

5.雇用の種類 Type of Employment

☒ MLC

☐ IHA ☐ HPT

☒ 常用 Permanent

☐ 限定 Limited Term (____ ヵ月 Months)

Under the immediate supervision of the USFJ Officer-in-Charge, serves as the top Japanese guard supervisor with responsibility encompassing a separate major, USFJ installation, base, or area. Supervises, through subordinate supervisory guards, a large force of guards organized into numerous units engaged in the protection and surveillance of military facilities such as housing areas, posts, etc. In accordance with established guidelines and general instructions, plans the work of the force supervised to carry out protective programs. Assigns personnel to shifts and arranges overall work schedules so as to assure maximum protection. Supervises and controls the issuance of weapons, ammunitions, and supplies. Conducts tours of inspection of the guard force to evaluate their duty performance, appearance, and the degree of adherence to regulations and instructions. Closely investigates irregularities and takes corrective action. Prepares reports with findings and action taken. Recommends to the supervisor measures for providing more effective safeguarding of assigned areas such as improvements in policy, personnel reassignments, training programs, recognition of outstanding guards, etc. Directs and/or conducts training programs. Maintains attendance records, charts, and other records as required. Performs other related or incidental duties as assigned.

- a. Must have 1 year of specialized experience in the same line of work at next lower level.
- b. Must have an ordinary driver's license (A/T limited is not acceptable).
- c. Ability to work and drive under a multiplicity of weather conditions to maintain emergency services/security capability.
- d. Ability to speak, read and write Japanese language at native language level.
- e. Ability to speak, read and write English at elementary proficiency level (LAD-3).
- f. Ability to report for duty, 24 hours a day, whether or not public transportation is available
- g. Ability to have skill in operating office automation hardware and software such as WindowsNT, Microsoft Office (Word, Excel, Access and PowerPoint) and Communications
- h. Ability to work at any work site and under irregular work schedule. (Yokosuka, Urago, Ikego, Negishi, Koshiba, Ha kozaki, and Tsurumi)**

英語力 English Language Proficiency : ☐ 必要なし None ☐ 初級 Basic ☐ 中級 Intermediate ☒ 上級 Advanced ☐ 特段の能力 Exceptional

8.提出するもの Application and Associated Documents	職務状況 Working Condition
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Ability to work and drive under a multiplicity of weather conditions to maintain emergency services/security capability.
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	HROso1/23so1/30

提出された応募書類はお返ししません Submitted applications will not be returned.